

JOHN WARD
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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** which will be held in **Committee Rooms - East Pallant House** on **Tuesday 18 July 2023** at **2.00 pm** for the transaction of the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

7 July 2023

NOTES

Prior to the meeting members will have the opportunity to attend a draft Local Plan progress update from 11.00am - 1.00pm. Please note this is for members only and will be following by a break at 1.00pm - 2.00pm

AGENDA

- 1 **Minutes** (Pages 1 - 10)
The Council is requested to approve as a correct record the minutes of the meeting held on 17 May 2023.
- 2 **Urgent Items**
The Chair will announce any urgent items which due to special circumstances are to be dealt with under Late Items.
- 3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Chair's Announcements**
Apologies for absence will be notified at this point.

The Chair will make any specific announcements.
- 5 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Council will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner

will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATIONS BY THE CABINET

To consider the following recommendations of the Cabinet requiring the approval of the Council.

6 Council's Annual Report 2022-23

The Council is requested to consider the report and its appendix as set out in pages 9 to 51 of the Cabinet papers for 11 July 2023 and make the following resolution subject to recommendation by the Cabinet:

That the Annual report 2021-2022 be received by the Council.

7 Development Management Resources

The Council is requested to consider the report and its appendices as set out in pages 15 to 19 of the Cabinet papers for 6 June 2023 and make the following resolutions:

- 1. The release of £21,000 from reserves to cover the cost of retaining temporary agency staff to address current staff vacancies, and**
- 2. The release of £276,650 from reserves to cover the cost of engaging specialist professional services to support the local planning authority in defending six planning appeals.**

8 Public Conveniences Refurbishment

The Council is requested to consider the report and its appendix as set out in pages 53 to 60 of the Cabinet papers for 11 July 2023 and make the following resolutions:

- 1. That Cabinet recommends to Council to approves scheme A and releases from general fund reserves the additional budget of £152,000 as set out in Appendix one for the refurbishment of the public conveniences at Priory Park, East Beach, Bosham Lane and Market Road and the demolition of the Tower Street public conveniences.**
- 2. That Cabinet approves that the Tower Street public conveniences site is surplus to requirements and delegates authority to the Director of Growth and Place to progress alternative use or disposal of the site to achieve best value.**
- 3. That Cabinet approves the cost of demolition, if required, for the Tower Street public conveniences**
- 4. That Cabinet notes the revenue savings and anticipated improvements in energy efficiency as set out in paragraphs 7.3 and 9.2 as a result of the works**

RECOMMENDATIONS BY COMMITTEES

9 Standards Committee - Independent Persons Remuneration (Pages 11 - 19)

To consider the following recommendations of the Standards Committee requiring the approval of the Council:

- 1. That the Council authorises an annual payment of £500 to each appointed independent person from 1st April 2023.**
- 2. That the Council authorises that the payment for Mr Thompson be paid**

from 1st May 2022 in recognition of his carrying out the role for several years.

OTHER REPORTS

- 10 **Update on the Proposed Submission version of the Chichester Local Plan 2021 - 2039** (Pages 21 - 39)
The Council is requested to consider the report and appendix and to note the progress in relation to the processing of representations to the Regulation 19 consultation on the Proposed Submission Chichester Local Plan, and the timetable for submission to of the Plan for Examination and provides any comments.
- 11 **Body Worn Cameras** (Pages 41 - 45)
The Council is requested to consider the report and its appendices and make the following resolutions;
1. **That the Council authorised officers set out in appendix 1 to wear body worn cameras when carrying out their duties**
 2. **That the Council authorises the Data Protection Officer to update the Council retention scheme to comply with the Home Office Surveillance Camera Code of Practice.**
- 12 **Questions to the Executive**
Members are invited to ask a question of a member of the Executive (maximum of 30 minutes duration).
- 13 **Late Items**
To consider any late items as follows:
- a) Items added to the agenda papers and made available for public inspection.
 - b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.
- 14 **Exclusion of the press and public**
The Council is asked to consider in respect of agenda item numbers 15 and 16 whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Council and senior officers only (salmon paper).**
- 15 **Allocation of Commuted Sums to Deliver Affordable Housing**
The Council is requested to consider the report as set out in pages 37 to 40 of the Cabinet papers for 6 June 2023 and make the following resolution as set out in sections 2.1 and 2.2 of the report subject to recommendation by the Cabinet.
- 16 **Urgent Decision Notice - Leisure Centres** (Pages 47 - 49)
The Council is requested to note the Urgent Decision Notice relating to Chichester District Council (CDC) Leisure Contract Amendment with Sport and Leisure Management (SLM) Ltd for remaining contract term from 1 April 2023 until 30 April 2026.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council’s information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.

MEMBERS

Mrs C Apel	Mr G Evans
Mr J Cross	Mrs E Hamilton
Mr I Ballantyne	Mr C Hastain
Mrs T Bangert	Ms O Hickson
Mr R Bates	Mr F Hobbs
Mr D Betts	Mrs D Johnson
Mr S Boulcott	Mr S Johnson
Mr B Brisbane	Mr T Johnson
Mr R Briscoe	Mr A Moss
Mr J Brookes-Harmer	Ms E Newbery
Mr J Brown	Mr T O'Kelly
Ms J Brown-Fuller	Mr H Potter
Ms B Burkhart	Ms S Quail
Mrs H Burton	Mrs S Sharp
Mx R Chant	Mr C Todhunter
Mr M Chilton	Mr J Vivian
Ms M Corfield	Ms V Weller
Ms H Desai	Mr T Young